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Haiti

May 24, 2016

Notice: Haitian Central Authority to Accept ASPs' Applications for Authorization July 4 – August 9

The Department of State (Department) wishes to advise [accredited and approved U.S. adoption service providers \(ASPs\)](#) of an invitation issued by the Haitian Central Authority, *L'Institut du Bien-Etre Social et de Recherches* (IBESR). From July 4 through August 9, 2016, IBESR will accept applications from U.S. ASPs seeking authorization or renewal of existing authorization to operate in Haiti for the next two years.

IBESR expects to publish the list of authorized ASPs in late September; it will authorize the selected ASPs to provide services in adoptions from Haiti starting October 1, 2016 through September 30, 2018. IBESR requires authorized ASPs to adhere strictly to IBESR's quota. Information on the quota is available in the Department's [March 10 adoption alert](#).

IBESR's announcement requires the following to be provided with an application for authorization. Please direct any inquiries about the items on this list to IBESR:

1. Letter of Interest addressed to Madam Arielle Jeanty Villedrouin, Director General;
2. Certified copy of the ASP's articles of incorporation (official document noting the ASP's creation);
3. Certified copy of internal rules showing the ASP's missions and objectives, administrative organization, and operations;
4. Approval of the Central Authority or the competent authority of the host State authorizing the ASP to operate in Haiti, noting the period of validity;
5. List of the ASP's Board of Directors or of the Board of Management, accompanied by the curriculum vitae and a recent photo of each member;
6. Certificate of absence of criminal records for each of the members of the Board of Directors;
7. List of staff (salaried and volunteers) working for the ASP (names, profiles, functions/responsibilities, and number of years of experience);
8. Copy of the ASP's annual report of activities for the fiscal years 2014-2016;
9. List of dossiers submitted by the ASP for the period of October 2014 to April 2016;
10. Summary of expenditures incurred and committed by adoptive parents for each child adopted for the period of October 2014 to April 2016, specifying the recipients of the funds;
11. Certified letter appointing the ASP's representative in Haiti (name and surname, complete address in Haiti, electronic address, telephone number, and mandates);
12. Certificate of absence of criminal records for the ASP's representative in Haiti; and
13. Curriculum vitae and photo of the ASP's representative in Haiti.

The Department reminds U.S. prospective adoptive parents and ASPs that any [currently-authorized ASPs](#) that are not selected by IBESR in September

will need to cease serving as the primary provider in adoptions from Haiti as of October 1, 2016. We strongly encourage ASPs to develop Haiti-specific contingency plans for transferring their cases to an IBESR-authorized ASP or to become supervised by one of those ASPs.

For further information regarding IBESR's call for applications, please contact IBESR directly at ibesr01@yahoo.fr. For further information about Convention adoptions in general, please contact the Department's Office of Children's Issues via email at Adoption@state.gov. Please continue to monitor our website for updates on adoptions in Haiti.